

[INSERT NAME OF SURVEYING ENTITY]

[INSERT ADDRESS OF SURVEYING ENTITY]

[INSERT CONTACT DETAILS OF SURVEYING ENTITY]

EMPLOYEE ENGAGEMENT SURVEY

Employee Name:

Age:

Date:

Please answer this 00-minute survey with utmost sincerity and accuracy as this is an essential document that works as a supplementary information to your employee profile report. Rest assured that the answers you provide will be kept confidential and used only for the purposes defined for this survey.

I. General Work Background Questions

1. What industry category does your company belong to?

- ☐ Manufacturing
- ☐ Construction
- ☐ Consumer Goods
- ☐ Finance
- ☐ Pharmaceutical and Healthcare
- ☐ Software
- ☐ Hospitality and Tourism
- ☐ Media and Telecommunications
- ☐ Professional and Business Services
- ☐ Retail
- ☐ Transportation
- ☐ Others, Please Specify:

2. How long have you been employed by your company?

- ☐ 0 to 6 months
- ☐ 6 months to a year
- ☐ A year to 5 years
- ☐ 5 to 10 years
- ☐ 10 to 20 years
- ☐ More than 20 years

3. Describe your position level in the company using either of the following terms or categories:

- ☐ Top Executive Manager
- ☐ Senior Manager
- ☐ Managers of Employees
- ☐ Immediate Supervisor
- ☐ Administrative Staff
- ☐ Front-Line Employee

4. Describe your function in the company using either of the following terms or categories:

- ☐ Human Resource
- ☐ Finance
- ☐ Information Technology
- ☐ Marketing
- ☐ Production and Operations
- ☐ Research and Development
- ☐ Sales
- ☐ Other, Please Specify:

II. Evaluation of Employee Engagement

For this section of the survey, you are to answer the following set of statements on how much you agree to each in line with your engagement to your job as an employee of the company.

1. With the job position and functions I am assigned with, I know what I need to work on in order to succeed.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

2. Top executives are clear on which direction they are going, and on what they are doing in order to meet company goals and objectives.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral

- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

3. Management are true to their words and follow through on their commitments to the employees.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

4. Supervisors and managers provide useful and constructive feedback to their employees.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

5. I can feel a sense of trust between the employees, supervising management, and top executives of the company.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

6. Communication between employees and management are open, thus, information and knowledge are distributed and shared with ease.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree

☐ Strongly Disagree

7. I receive appropriate correction from my immediate supervisor or my manager whenever I have poor performance.

☐ Strongly Agree

☐ Agree

☐ Somewhat Agree

☐ Neutral

☐ Somewhat Disagree

☐ Agree

☐ Strongly Disagree

8. Employee ideas within the company are heard and valued by management.

☐ Strongly Agree

☐ Agree

☐ Somewhat Agree

☐ Neutral

☐ Somewhat Disagree

☐ Agree

☐ Strongly Disagree

9. The company has a clear view of its priorities and objectives with consideration to its employees.

☐ Strongly Agree

☐ Agree

☐ Somewhat Agree

☐ Neutral

☐ Somewhat Disagree

☐ Agree

☐ Strongly Disagree

10. The contributions I make and share to the company are valued and recognized.

☐ Strongly Agree

☐ Agree

☐ Somewhat Agree

☐ Neutral

☐ Somewhat Disagree

☐ Agree

☐ Strongly Disagree

11. Management and its employees have the best interest of the company and are working on the same team.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

12. Top executives, managers, and supervisors encourage employees to be productive in an encouraging and inspiring working environment.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

13. As an employee, I have an idea on what the company strategic goals and objectives are.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

14. Proper delivery of information to an employee is done by the manager whenever certain decisions or changes affect said person.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

15. All employees understand the importance of their work and their contribution to the overall success of the company.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

16. Management gives its employees the discretion to make the necessary decisions in the company's best interest.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

17. Cooperation and teamwork between employees and management are always instilled within the workplace.

- ☐ Strongly Agree
- ☐ Agree
- ☐ Somewhat Agree
- ☐ Neutral
- ☐ Somewhat Disagree
- ☐ Agree
- ☐ Strongly Disagree

III. Employee Short Answers and Reactions

1. Are you proud of working at your company?

- ☐ Yes
- ☐ No

2. Are you going to recommend your company to people as an exceptional place to work in?

☐ Yes

☐ No

3. Rate how happy are you working at your company? (10 being the highest and 1 being the lowest.)

☐ 1-2

☐ 3-4

☐ 5-6

☐ 7-8

☐ 9-10

4. Describe a time when you felt that management was working against company policies and objectives.

5. What improvements can your company do in order to enhance harmonious engagement between the employees and management?

6. What is hindering you from doing what you need to do in order to achieve the success you have always wanted?

7. Do you foresee yourself working for your company 00.00 years from now?

☐ Yes

☐ No

8. Other Comments, Reactions, Suggestions
